**Registration Procedure**

**1. Call the facility to schedule an appointment to view the facility and to speak with the Director.**

2**. Turn in all the following information:**

* Completed Pre-admission Form
* Current Immunization Card
* Registration Fee ($25.00) Non-refundable
  + we accept all major credit/debit cards, money order, and/or Cashier Checks, NO PERSONAL CHECKS
* Completed Parent Contract (completed during the interview with Director)
* Completed Photo, Video, and Sound Release and Consent Form
* CACFP Meal Benefit Income Eligibility Form (Child Care)

Child Care South Applicants (Addition to the forms above, please complete/turn in the following)

* + Child Care South Award Letter/Shopping Card
  + Completed Provider Release and Transfer Statement (If Applicable)
  + Explanation of Assessed Fees for Subsidy Child Care
  + Statement of Parental Choice

3. **Prepare your child for the best education of his/her life.**